



**MINUTES OF THE REGULAR MEETING OF THE LAKE LURE TOWN COUNCIL
HELD TUESDAY, JUNE 14, 2016, 6:00 P.M. AT THE LAKE LURE MUNICIPAL
CENTER**

PRESENT: Mayor Bob Keith
Commissioner John W. Moore
Commissioner Mary Ann Silvey
Commissioner Bob Cameron
Commissioner Stephen M. Webber

Sam Karr, Interim Town Manager Finance Director
J. Christopher Callahan, Town Attorney

ABSENT: N/A

CALL TO ORDER

Mayor Bob Keith called the meeting to order at 6:00 p.m.

INVOCATION

Mayor Bob Keith gave the invocation.

PLEDGE OF ALLEGIANCE

Council members led the pledge of allegiance.

APPROVE THE AGENDA

Commissioner Stephen Webber asked that the following changes be made to the proposed agenda:

- correct the ordinance number listed on the agenda in items 6 and 7 for the proposed budget ordinance to Ordinance No. 16-06-14, as it is titled on the draft ordinance
- agenda item 8, a public hearing concerning Ordinance No. 16-06-14A, should also include a public hearing concerning the repeal of an ordinance permitting the posting of signs prohibiting the carrying of concealed weapons on certain municipal property adopted at the November 14, 1995 regular council meeting

- add consideration of filling a vacant police officer position to the new business portion of the meeting between item 15d (discussion concerning signage) and item 15e (a closed session).

Commissioner Bob Cameron made a motion to approve the agenda as amended incorporating the changes suggested by Commissioner Webber. Commissioner Mary Ann Silvey seconded the motion and the vote of approval was unanimous.

PRESENTATION OF THE TOWN BUDGET AND BUDGET MESSAGE FOR FISCAL YEAR 2016-2017

Interim Town Manager Sam Karr gave a brief overview of the proposed budget for fiscal year 2016-2017 and read excerpts from his budget message.

PUBLIC HEARING - PROPOSED ORDINANCE NO. 16-06-14 REGARDING THE TOWN BUDGET FOR FISCAL YEAR 2016-2017

Mayor Bob Keith opened the public hearing for proposed Ordinance No. 16-06-14 regarding the Town Budget for Fiscal Year 2016-2017 and invited citizens to speak during the public hearing. No one requested to speak.

Council agreed to close the public hearing.

CONSIDER ADOPTION OF ORDINANCE NO. 16-06-14 REGARDING THE TOWN BUDGET FOR FISCAL YEAR 2016-2017
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Public notices were duly given and published in the Daily Courier newspaper.

After discussion, Commissioner Stephen Webber made a motion to adopt Ordinance No. 16-06-14 adopting the fiscal year 2016-2017 budget for the Town of Lake Lure, North Carolina. Commissioner Mary Ann Silvey seconded the motion and the vote of approval was unanimous.

ORDINANCE NO. 16-06-14

AN ORDINANCE ADOPTING THE FISCAL YEAR 2016-2017 BUDGET FOR THE TOWN OF LAKE LURE, NORTH CAROLINA

SECTION 1. In accordance with G.S. 159-13 (a), the Town Council of the Town of Lake Lure adopts this ordinance entitled Town of Lake Lure 2016-2017 Budget.

SECTION 2. This ordinance includes revenues and expenditures in the General Fund, Water/Sewer Fund and Electric Fund. Revenues and expenditures in those funds are as follows:

REVENUES

I. GENERAL FUND	
Ad Valorem and Vehicle Taxes	\$2,384,146
State Shared Revenues	\$1,261,927
Installment Loan	\$182,595
Lake	\$304,000
Beach & Tours	\$102,500
Marina	\$97,500
Facilities Rentals	\$33,030
Miscellaneous Revenues	\$36,264
Land Use Fees	\$22,225
Admin. charge from Water/Sewer Fund	\$10,000
Admin. charge from Electric Fund	\$10,000
Appr. Fund Balance-Electric Fund	\$150,000
Appr. Fund Balance-Silt Reserve Fund	\$150,000
Appr. Fund Balance-Capital Reserve Fund	\$181,747
Appr. Fund Balance-General Fund	\$152,359
TOTAL GENERAL FUND	\$5,078,093
II. WATER/SEWER FUND	
Water and Sewer	\$1,173,050
TOTAL WATER/SEWER	\$1,173,050
III. ELECTRIC FUND	
Electric Receipts	\$350,500
Appropriated from Fund Balance	\$434,651
TOTAL ELECTRIC	\$785,151
<u>GRAND TOTAL - ALL FUNDS</u>	<u>\$7,036,294</u>

EXPENDITURES

I. GENERAL FUND	
Governing Board	\$29,210
Administration	\$670,781
Central Services	\$99,050
Police	\$724,219
Fire	\$702,311
Sanitation	\$216,720
Public Works	\$358,642
Economic Development	\$49,500
Community Development	\$320,256
Parks & Recreation	\$140,867
Beach & Marina	\$12,720
Golf	\$81,000
Lake	\$218,523
Capital Outlay	\$802,942
Debt Service	\$266,521
Non-Governmental	\$129,000
Transfers to Capital Reserve Fund	\$255,831
Contingency Reserve	\$0
TOTAL GENERAL	\$5,078,093

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II. WATER/SEWER FUND	
Water	\$178,487
Sewer	\$411,052
Capital Outlay	\$0
Debt Service	\$132,843
TOTAL WATER/SEWER	\$1,173,050

III. ELECTRIC FUND	
Operations	\$216,651
Capital Outlay	\$358,500
Transfer to Silt Fund	\$50,000
Transfer to General Fund	\$160,000
TOTAL ELECTRIC FUND	\$785,151
GRAND TOTAL ALL FUNDS	\$7,036,294

SECTION 3. To achieve this budget program, the Town Council of the Town of Lake Lure, in accordance with G.S. 159-13 (c), the tax rate shall be 0.276 per \$100.00 of property valuation (municipal services at 0.1943 per \$100.00 and fire district tax at 0.0817 per \$100.00 of property valuation).

SECTION 4. Pursuant to the authority set forth in Article 20, Chapter 160A of the North Carolina General Statutes, the Town of Lake Lure and Rutherford County have entered into a contractual agreement to provide for centralized and systemized billing and collection of property taxes in Rutherford County. Under this agreement the County will perform for itself and the Town all of the tax collection functions prescribed in Subchapter 50 of Chapter 105 of the North Carolina General Statutes (often referred to as the Machinery Act). This joint tax collection system shall commence with the tax levy for the fiscal year beginning July 1, 2016 In accordance with section V. of this agreement, the Town of Lake Lure hereby adopts the same tax discount schedule as the County for the Town's tax levy for the fiscal year commencing July 1, 2016.

Adopted the 14th day of June, 2016.

PUBLIC HEARING - PROPOSED ORDINANCE NO. 16-06-14A

Mayor Bob Keith opened the public hearing regarding proposed Ordinance No. 16-06-14A, an ordinance amending Chapter 84: Miscellaneous Offenses of the Code of Ordinances of the Town of Lake Lure regarding the possession of firearms, carried openly or concealed, on certain municipal property.

Tyrone Phillips of 239 Luther Burbank Drive asked for clarification as to what the current ordinance states versus what the proposed ordinance would involve.

Mayor Bob Keith agreed to allow Mr. Phillips to ask additional questions after the ordinance overview if necessary.

CONSIDERED ADOPTION OF ORDINANCE NO. 16-06-14A AND CONSIDER REPEAL OF AN ORDINANCE PERMITTING THE POSTING OF SIGNS PROHIBITING THE CARRYING OF CONCEALED WEAPONS ON CERTAIN MUNICIPAL PROPERTY ADOPTED DURING THE NOVEMBER 14, 1995 REGULAR COUNCIL MEETING

Commissioner Stephen Webber gave an overview of the current ordinance concerning concealed weapons on certain municipal property and proposed Ordinance No. 16-06-14A. Commissioner Webber explained that since adoption of the original ordinance in 1995 the state statute concerning concealed weapons has been revised and modified several times, but the town ordinance has not been updated.

Commissioner Stephen Webber moved that an ordinance permitting the posting of signs prohibiting the carrying of concealed weapons on certain municipal property adopted during the November 14, 1995 regular council meeting be repealed effective immediately. Commissioner Webber further moved that Ordinance No. 16-06-14A: an ordinance amending Chapter 84: Miscellaneous Offenses of the Code of Ordinances of the Town of Lake Lure regarding the possession of firearms, carried openly or concealed, on certain municipal property be adopted. Commissioner Bob Cameron seconded the motion.

Council members discussed the proposed ordinance and showed general support for the ordinance.

Town Attorney Chris Callahan stated that, per state statute, carrying of concealed weapons in a law enforcement agency is prohibited and suggested that the ordinance better define the area considered as the Lake Lure Police Department since the town hall and police department are in the same building. Mr. Callahan suggested that concealed weapons either be

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prohibited in both town hall and the police department or additional description be given to distinguish between the police department at town hall.

Council members suggested that the ordinance be amended that include the addresses for Town Hall (2948 Memorial Highway) and the Police Department (2950 Memorial Highway) to better distinguish between the two.

Tyrone Phillips inquired about the signs posted on the doors of town hall prohibiting carrying of weapons. Commissioner Webber explained that a concealed weapon permit holder will be allowed to carry a concealed weapon in town hall. Mr. Phillips thanked council for their efforts in revising the ordinance.

Ed Dittmer, member of the Parks and Recreation Board, asked for direction concerning new signage being created for the Dittmer/Watts Nature Trail. Council suggested that the new signage at the trail state that hunting is prohibited on the property and mention of firearms be omitted from the sign.

Council members unanimously voted to adopt Ordinance No. 16-06-14A as amended to include addresses for town hall and the police department.

ORDINANCE NO. 16-06-14A

AN ORDINANCE AMENDING CHAPTER 84: MISCELLANEOUS OFFENSES OF THE CODE OF ORDINANCES REGARDING THE POSSESSION OF FIREARMS, CARRIED OPENLY OR CONCEALED, ON CERTAIN MUNICIPAL PROPERTY

WHEREAS, North Carolina General Statute (N.C.G.S.) 14-409.40(f) allows municipalities to prohibit the possession of firearms in public-owned buildings, on the grounds or parking areas of those buildings, or in public parks or recreation areas;

WHEREAS, N.C.G.S. 14-409.39(2) defines a firearm as a handgun, shotgun, or rifle which expels a projectile by action of an explosion;

WHEREAS, N.C.G.S. Chapter 14, Article 54B establishes a statewide system that allows a person with a permit, to carry a concealed handgun;

WHEREAS, N.C.G.S. 14-415.11(c) and 14-415-23 authorizes municipalities to prohibit the carrying of concealed handguns on certain municipal property and appurtenant premises;

WHEREAS, it is the desire of Town Council to regulate the possession of firearms on certain town property to enhance the health and safety of municipal employees and the community at large;

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NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of Lake Lure, North Carolina, that;

CHAPTER 84: MISCELLANEOUS OFFENSES to the Lake Lure Code of Ordinances be amended as follows:

Section 84.04 ~~Unreasonable Noise~~ **POSSESSION OF FIREARMS ON CERTAIN MUNICIPAL PROPERTY**

(A) DEFINITIONS.

(1) Firearm. A handgun, shotgun, or rifle which expels a projectile by action of an explosion.

(2) Handgun. A pistol, revolver, or other gun that has a short stock and is designed to be held and fired by the use of a single hand.

(B) The possession of firearms, carried openly or concealed, is hereby prohibited within the following municipal buildings:

(1) Lake Lure Police Department located at 2950 Memorial Highway, Lake Lure, N.C.

(2) Town Alcoholic Beverage Control (ABC) Store located on Memorial Highway, Lake Lure, N.C.

(C) The possession of firearms, carried openly or concealed, is hereby prohibited within the following municipal buildings; however, this paragraph **shall not apply** to a person who is legally carrying a concealed handgun and has a concealed handgun permit that is valid under N.C.G.S. Chapter 14, Article 54B, or who is exempt from obtaining a permit pursuant to that Article. Open carry is still prohibited.

(1) Town Hall located at 2948 Memorial Highway, Lake Lure, N.C.

(2) Lake Operations located on Buffalo Shoals Road, Lake Lure, N.C.

(D) Appropriate decals or signs indicating that firearms are prohibited within, shall be conspicuously displayed at each entrance by which the general public can access the municipal buildings specified in paragraphs (B) and (C) above. Decals or signs shall not be posted at or on municipal properties not identified herein, or where no prohibitions exist.

(E) If this ordinance or application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the ordinance which can be

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given separate effect and to that end the provisions of this ordinance are declared to be severable. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

(F) This ordinance shall be effective immediately upon adoption by majority vote of the Lake Lure Town Council.

ADOPTED this the 14th day of June, 2016.

STAFF REPORTS

Interim Town Manager/Finance Director Sam Karr presented the town manager's report.

COUNCIL LIAISON REPORTS & COMMENTS

Commissioner Stephen Webber reported the activities of the Lake Lure Board of Adjustment/Lake Structures Appeals Board.

Commissioner John Moore reported the activities of the Parks and Recreation Board.

Commissioner Bob Cameron reported the activities of the Utility Advisory Board.

Commissioner Mary Ann Silvey reported the activities of the Lake Advisory Board and the Lake Lure ABC Board.

PUBLIC FORUM

Mayor Bob Keith invited the audience to speak during public forum.

Kevin Cooley, representing the Chamber of the Hickory Nut Gorge, asked council to consider reviewing the policy concerning banners. Mr. Cooley stated that the chamber has found that two weeks is often not enough time to promote events and allow time for planning and purchasing tickets. Mr. Cooley asked council to consider asking the Zoning and Planning Board to review the matter and suggested that event banners be allowed in at least some of the banner racks for four weeks with the fee being commensurate for the extended time.

After discussion, Commissioner John Moore made a motion to direct the Zoning and Planning Board to review the town ordinance concerning banners and make a recommendation to town council concerning the topic. Commissioner Mary Ann Silvey seconded the motion and the vote of approval was unanimous.

CONSENT AGENDA

Mayor Bob Keith presented the consent agenda and asked if any items should be removed before calling for action.

Commissioner Stephen Webber stated that a motion to leave closed session was omitted from the April 28, 2016 special meeting minutes and asked that the April 28, 2016 special meeting minutes be amended to include that motion.

Commissioner Bob Cameron made a motion to approve the consent agenda as amended including the proposed change to the April 28, 2016 special meeting minutes. Commissioner Mary Ann Silvey seconded the motion and the vote of approval was unanimous. Therefore, the consent agenda incorporating the following items was unanimously approved:

- a. minutes of the April 28, 2016 special meeting, the May 23, 2016 special meeting, the May 10, 2016 regular meeting and closed session and the May 18, 2016 special meeting;
- b. the following budget amendment concerning end of year budget overruns:

To amend the Project Ordinance, the appropriations are to be changed as follows:

Section 1.

<u>Account</u>	Decrease	Increase
		\$
Contingency (10-99100-970)	\$ 13,694	-
Non-Gov't (10-920000)	16,306	
Central Services-Technology (10-42000)		8,000
Beach & Marina (10-61500-351-Grounds)		22,000
	<u>\$ 30,000</u>	<u>\$ 30,000</u>

To amend the Project Ordinance, the estimated revenues are to be changed as follows:

Section 2.

<u>Account</u>	Decrease	Increase
	\$	\$
No Change	-	-

End of Consent Agenda.

NEW BUSINESS:

**a. DISCUSSION REGARDING THE ASSET MANAGEMENT TASK FORCE AND
CONSIDER ADOPTION OF RESOLUTION NO. 16-06-14 CONCERNING THE ASSET
MANAGEMENT TASK FORCE**

Commissioner Stephen Webber gave an overview of proposed Resolution No. 16-06-14. Mr. Webber also stated that there has been some question concerning the ability of the proposed Asset Management Advisory Board to potentially go into closed session as needed to discuss property acquisition.

Attorney Chris Callahan explained that as, an appointed board, closed session would be allowed under the same restrictions that apply for town council's closed sessions.

Commissioner Webber suggested that Section 2 of the proposed resolution state that the ex-officio position shall be the town manager, instead of stating that the ex-officio position shall be reappointed by the town manager.

Commissioner Bob Cameron made a motion to adopt Resolution No. 16-06-14 creating an asset management advisory board as amended.

Commissioner Webber suggested that Commissioner John Moore be appointed to serve as council liaison for the Asset Management Advisory Board.

Commissioner Bob Cameron amended his motion to include adoption of Resolution No. 16-06-14 and appointment of Commissioner John Moore to serve as council liaison for the Asset Management Advisory Board. Commissioner John Moore seconded the motion and the vote of approval was unanimous.

RESOLUTION NO. 16-06-14

**RESOLUTION CREATING AN ASSET MANAGEMENT ADVISORY
BOARD**

WHEREAS, the Town Council of Lake Lure, North Carolina finds that it is in the best interest of the town to authorize and create an Asset Management Advisory Board to study and make recommendations to council concerning management of Town assets;

WHEREAS, an asset management task force was established by town council in June of 2014 to assess the inventory of town-owned assets (primarily land and buildings) in light of the Town's long-term objectives and needs.

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WHEREAS, the asset management task force was established with an indefinite roster, timeframe and terms.

WHEREAS, Town Council acknowledges the continuing value of the group and would like to establish a more formal board.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF LAKE LURE, NORTH CAROLINA:

SECTION 1. There is hereby and herewith created an Asset Management Advisory Board to provide recommendations and advice to the Town Council on matters concerning management of Town assets.

SECTION 2. Members; Terms; Vacancies; Attendance.

The Asset Management Advisory Board shall consist of seven regular members appointed by Town Council plus one ex-officio member who shall be the town manager. That the term of appointment of each member (excluding the ex-officio member) shall be for three years, except in appointing the original members of such board, the Council shall designate two members for one year terms, two members for two year terms, and the three other original member being appointed to the usual three year term, thereafter the terms of all members shall not expire at the same time.

Any board member who is absent from three consecutive regularly scheduled meetings in a calendar year, and/or a total of four meetings in a calendar year may be subject to removal off the Asset Management Advisory Board by Town Council.

Any vacancy on the Board other than the ex-officio member shall be filled by vote of Town Council to fill the unexpired term. The ex-officio position shall be ~~reappointed by~~ the town manager. In appointing members, the Council shall aim to appoint individuals with an interest in this topic and a variety of experiences – in real estate, commercial development, urban planning, etc.

The ex-officio member shall have the right to participate in all deliberations of the board but shall not have the right to vote.

SECTION 3. Officers;

The members of the Asset Management Advisory Board annually shall elect from their membership a Chairman and Vice-Chairman to fulfill the normal responsibilities of such offices.

SECTION 4. Duties.

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That the Asset Management Advisory Board advise and make recommendations to Town Council on matters referred to it by Council relating to management of Town assets in light of the Town's long-term plans and needs.

That the Board make its recommendations to Town Council in written form in a timely manner and may be requested to make oral reports at Council meetings.

SECTION 5. Effective Date.

This resolution shall be effective upon its adoption.

NEW BUSINESS:

b. APPOINTMENT – ASSET MANAGEMENT ADVISORY BOARD

Council members discussed the applicants to be considered to fill a vacant position on the Asset Management Advisory Board.

Council members voted by written ballot. Interim Town Manager Sam Karr announced that Bob Wald was appointed to serve on the Utility Advisory Board.

Commissioner Stephen Webber made a motion to stagger the terms of the Asset Management Advisory Board as follows:

Andy Bell – 3 years
Charlie Ellis – 2 years
Jonathan Hinkle – 3 years
Nike Holden – 2 years
Tom McKay – 1 year
Linda Turner – 1 year
Bob Wald – 2 years

After the initial, term board members will be considered for regular three year terms.

Commissioner Bob Cameron seconded the motion and the vote of approval was unanimous.

NEW BUSINESS:

**c. CONSIDER APPROVAL OF REQUESTS SUBMITTED BY THE CHAMBER
THE HICKORY NUT GORGE CONCERNING EVENTS TO BE HELD ON JULY 3,
2016**

Wyn Hardy representing the Chamber of the Hickory Nut Gorge explained that there will be an event on July 3, 2016 which will include vendors in Morse Park Meadows and town sponsored fireworks.

Council members discussed eliminating the need for fee waiver for events sponsored by the town (such as the annual fireworks event).

Commissioner Stephen Webber inquired about the dumpster fee that the Chamber requested be waived. Mr. Hardy explained that the Chamber will provide their own trash removal.

After further discussion, Commissioner Mary Ann Silvey made a motion to add to the fee schedule on the rental form an exemption stating that only town sponsored events are exempt from rental fees. Commissioner John Moore seconded the motion with the amendment that the fee schedule should state that "town sponsored events shall be exempt from rental fees." Council unanimously voted in favor of the amended motion.

Commissioner Stephen Webber made a motion to suspend the peddling ordinance for the event being held on July 3, 2016 and that council dismiss discussion of fees for the event since it is exempt from fees as a town sponsored event. Commissioner Bob Cameron seconded the motion and the vote of approval was unanimous.

Mr. Hardy thanked Council on behalf of the chamber for their support.

NEW BUSINESS:

**d. DISCUSSION REGARDING THE PROCESS FOR REVIEW AND APPROVAL
OF GOVERNMENT SIGNAGE, CONTENT, SIZE, AND CONSISTENCY WITH THE
VARIOUS TOWN PLANS AND BRANDING**

Commissioner Stephen Webber presented information and stated that there is a need to develop a policy to establish a process for placement of governmental signs.

After discussion, Commissioner John Moore made a motion to direct the Zoning and Planning Board to discuss a process for review and approval of government signage, content, size, and consistency with the various town plans and branding and bring a recommended procedure to town council. Commissioner Bob Cameron seconded the motion.

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Fran Nordt of 156 Hilltop Court explained that the signs currently on Boy's Camp Road are helpful and needed and asked that the branded signs on Boys Camp road not be taken down.

Brand Manager Valerie Hoffman stated that she was asked to create a campaign of signs for Boys Camp Road. Ms. Hoffman further stated that the branding style guide is the process currently in place for governmental signs and indicated that she supports creating a procedure for placement of governmental signs.

Community Development Director Shannon Baldwin suggested that town council review all proposed governmental signs until the Zoning and Planning Board recommends a process.

Council members discussed signage for the Dittmer-Watts Nature Trail with Ms. Hoffman and Ed Dittmer, member of the Parks and Recreation Board, and agreed to move forward with signage for the Dittmer-Watts Nature Trail.

After further discussion, Council unanimously voted in favor of Mr. Moore's motion to direct the Zoning and Planning Board to discuss a process for review and approval of government signage, content, size, and consistency with the various town plans and branding and bring a recommended procedure to town council.

NEW BUSINESS:

d. DISCUSSION CONCERNING FILLING A VACATE POLICE OFFICER POSITION

Mayor Bob Keith explained that one of the Town's current police officers put in a resignation and stated the police department is requesting that the vacant position be filled.

Commissioner John Moore made a motion to allow the police department to fill the vacant police officer position. Commission Bob Cameron seconded the motion and the vote of approval was unanimous.

NEW BUSINESS:

e. CLOSED SESSION:

- **IN ACCORDANCE WITH G.S. 143-318.11(A)(6) FOR THE PURPOSE OF DISCUSSING PERSONNEL MATTERS CONCERNING APPLICANTS FOR THE TOWN MANAGER POSITION; AND**
- **IN ACCORDANCE WITH G.S. 143-318.11(A) (3) FOR ATTORNEY CLIENT PRIVILEGE TO DISCUSS LITIGATION BETWEEN THE TOWN OF LAKE LURE**

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| <p style="text-align: center;">AND EISENBROWN, SELF, JONES, ET. AL.</p> <ul style="list-style-type: none">• IN ACCORDANCE WITH G.S. 143-318.11(A) (3) FOR ATTORNEY CLIENT PRIVILEGE TO DISCUSS PROPERTY OWNED BY LUCIA HODGE |
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Commissioner Stephen Webber made a motion to enter into closed session:

- in accordance with G.S. 143-318.11(a)(6) for the purpose of discussing personnel matters concerning applicants for the town manager position; and
- in accordance with G.S. 143-318.11(a) (3) for attorney client privilege to discuss litigation between the Town of Lake Lure and Eisenbrown, Self, Jones, et. al.and
- in accordance with G.S. 143-318.11(a) (3) for attorney client privilege to discuss issues relating to property owned by Lucy Hodge.

Commissioner Mary Ann Silvey seconded the motion and the vote of approval was unanimous.

While in closed session council members discussed a contract proposed for the town manager, discussed legal matters with the town attorney and were provided an update on current litigation.

Commissioner Bob Cameron made a motion to leave closed session. Commissioner Stephen Webber seconded the motion.

<p style="text-align: center;">ADJOURN THE MEETING</p>

With no further items of discussion, Commissioner Stephen Webber made a motion to adjourn the meeting. Commissioner Bob Cameron seconded the motion and the vote of approval was unanimous.

ATTEST:

Andrea H. Calvert, Town Clerk

Mayor Bob Keith